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6 April 1978

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MEMORANDUM FOR:  SA/DCI

FROM: Director of Central Intelligence

SUBJECT: Trip Support

1. The trip books from my recent trip were excellent. I'd like to make a few suggestions for standardizing them in the future.

a. It would be helpful to have reproduced the pages from our country book that give the general background on each country--its GNP, population, etc.



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c. It seems to me the most useful organization of the briefing book would be along the following lines:

- (1) General country background;
- (2) Details of the visit;
- (3) Our Station and biographies of its people;
- (4) Intelligence relationships including training being provided, routine exchanges of information, problems, etc.
- (5) Principal political issues between our countries;

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CL BY DCI

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(6) Economic status and issues and economic relations with U.S.;

(7) Military order of battle, military aid from the U.S. and other countries, and the role of the military and related issues.

2. I'd also like to request that we organize some way of sending special updating messages on activities in the countries I am about to visit. I think the NFAC analysts for those countries should be made aware of my itinerary and close-out times for forwarding messages. For instance, on this trip I received several cryptic comments in the morning notes summaries about places I was about to visit. I would like to have had the full text. For instance also, I have just read that there was

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In short, the telegraphic support was excellent for this trip with the daily PA, Morning Meeting and PDB summaries. I think if this support could be supplemented by an analyst's view of the latest developments in the country I am visiting and those I am about to visit, it would be helpful.

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for STANSFIELD TURNER

cc: DDCI  
AD/NFAC  
DDA  
DDO  
DDS&T

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